

To: _____

Dear

As you know, costs are spiraling out of control. We feel that Standard Forwarding LLC can assist us in controlling our transportation costs. They are a dependable overnight carrier that provides excellent service at a good value.

Please route all future shipments from your company to us via:

Standard Forwarding LLC
877-744-7783

Sincerely,

Title:

Phone:

Please sign and fax back to _____ at ()

I acknowledge receipt of this routing guide and agree to comply. If our company does not comply, we agree to pay extra charges associated with using a different carrier.

Company_____

Signature_____